

Workforce Management Optimisation Assessment

Uncover cost savings and improve workforce productivity

Since the day your Kronos® system went live, you've been reaping the benefits of an automated workforce management solution. You've streamlined time and attendance transactions, improved payroll accuracy, reduced administrative costs, and increased compliance with wage and hour labour laws. What's more, you've amassed a goldmine of data — literally millions of time-related transactions — that can help you gain valuable insight into workforce costs and performance.

Because labour is the largest controllable expense for most companies, optimising workforce management can have a huge impact on the bottom line — even when budgets are tight. That's why it's so important to determine whether your Kronos system is being used to its full advantage. Start by asking yourself the following questions:

- Are we effectively managing timecards, absences, scheduling, and payroll processes to control labour costs?
- Have employees enthusiastically adopted the system?
- Are employees taking advantage of all available system features and capabilities?
- Is our system in sync with other business-critical applications?
- Are we leveraging your data to identify new opportunities to manage labour costs and boost productivity?
- Are workforce management processes standardised across the organisation?
- Does our workforce management strategy align with industry best practices?

If you lack clear answers to these questions or simply want to re-evaluate your system to uncover additional cost-saving opportunities, the Workforce Management Optimisation Assessment can help. Whether your system has recently gone live or has been operational for years, this engagement helps identify ways to make it work even harder to drive value, efficiency, and competitive advantage.



Key Benefits

- » **MAXIMISE THE EFFECTIVENESS** of your Kronos system upgrade
- » **IMPROVE WORKFORCE PROCESSES** to drive higher productivity
- » **UNCOVER OPPORTUNITIES** to realise additional labour cost savings
- » **STREAMLINE WORKFLOWS** for higher efficiency and lower costs
- » **COMPARE CURRENT WORKFORCE PROCESSES** to industry best practices
- » **GET RECOMMENDATIONS** for optimising system performance, integration, and usage



Scope and approach

Kronos strategic advisors bring rich domain expertise to every optimisation engagement. Using a proven methodology developed through decades of experience working with organisations in virtually every industry, they assess how effectively you're using your Kronos system and identify ways to realise even greater value from workforce management automation. Your advisors interview key executive stake-holders, survey end users, conduct site visits, and perform technical and data reviews to assess your workforce management state and how it compares with industry best practices. Based on these findings, they'll make expert recommendations for optimising your workforce management system performance, integration, and usage.

Engagement deliverables

At the conclusion of your engagement, your Kronos strategic advisors will present key findings including:

- Current state assessment and process change recommendations — based on workforce management best practices — to improve workflow, efficiency, and accuracy in frontline management and back-office payroll processing
- Performance tuning, technology, and infrastructure recommendations to improve system performance, reliability, and integration with other business applications
- Blended learning plan recommendations to drive higher user adoption rates, increase proficiency, and encourage employees to take full advantage of available capabilities
- Additional Kronos system functionality recommendations
- Overview of the direct and indirect cost savings that will result from adopting the recommendations

Typical duration

Depending on the complexity of your Kronos system configuration and the number of applications used, the Workforce Management Optimisation Assessment engagement may take anywhere from four to eight weeks.*

**This time frame represents an average based on our experience with engagements of this type with Kronos customers. The duration of your engagement may vary.*

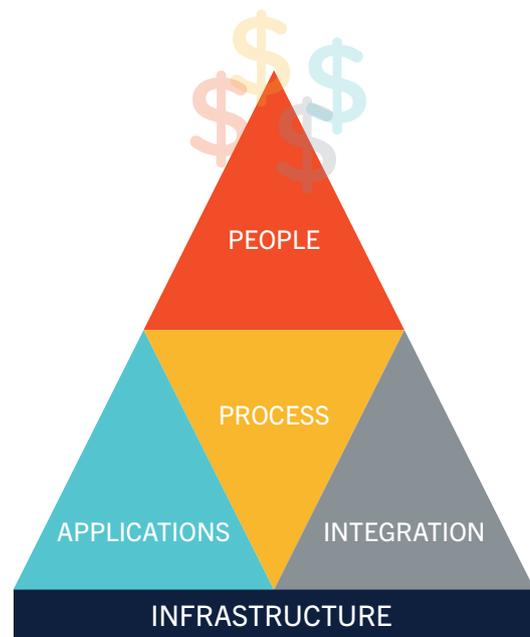
Client participation

Active client involvement, including executive-level sponsorship and support, is critical to a successful Workforce Management Optimisation Assessment. In addition to executive leaders, key client participants may include subject matter experts from all relevant departments in your organisation.

Partner with the trusted leader

Kronos is a leading provider of workforce management and human capital management cloud solutions.

Kronos Services provides a wide range of strategic services that help customers achieve smart value fast and a rapid return on their workforce solution investment — all while delivering the experience they expect. Learn more at www.kronos.co.uk/services. **Kronos: Workforce Innovation That Works™.**



Maximise the value of your Kronos solution by optimising all the critical elements of your workforce management infrastructure