

### KEY BENEFITS

- Maximise the effectiveness of your upgrade
- Improve workforce processes and productivity
- Uncover additional labour cost savings
- Identify a strategic roadmap for the future
- Align the workforce with goals set by senior leadership

## Optimise Workforce Management. Achieve Your Most Critical Business Goals.

Since the first day your Kronos system went live, you've been reaping the many benefits of an automated workforce management solution such as automated transactions, improved payroll, reduced costs, and increased compliance with labour laws and industry regulations.

You also have a powerful business tool at your disposal. The Kronos® Workforce Timekeeper™ solution collects information-rich data you need to gain true insight into overall workforce performance. Because labour is the single largest controllable expense for most companies, optimising workforce management can have a huge impact on the bottom line — even when budgets are tight.

But several questions remain:

- *How can we determine if our Kronos system is being used to its full advantage?*
- *How can we unlock this data and use it to its full potential?*
- *As we plan an upgrade, how can we make sure we're doing all we can — now — to truly optimise our Kronos solution?*

Kronos now has a single answer for all of these questions and more: **The Kronos Optimised Upgrade.**

### Capitalise on the workforce management opportunity

Simply stated, our Optimised Upgrade assesses your existing workforce management solution — configuration and related business processes — and gives you actionable strategies to realise even better business results from your Kronos investment.

This service is designed to coincide with a planned Workforce Timekeeper upgrade to maximise synergies, avoid redundant efforts, and make the best use of the time you are already dedicating to workforce management. We realise that your current business situation and objectives may be much different from when you first implemented your Kronos solution. The Optimised Upgrade is designed to bridge this gap and present opportunities for you to use workforce management to its full advantage.

Our focus is to help you get the most out of your workforce management solution and achieve the results that matter most to you. Our Optimisation consultants are highly skilled, deeply experienced experts — in business and technology — who know where to look for opportunities and how to quantify them. They have rich domain expertise and insight into industry best practices — working knowledge gained from consulting engagements with hundreds of organisations, many just like yours. And they can process vast amounts of workforce-related data and align it with key operational data so you can capitalise on the opportunities workforce management presents

### Proven methodology. Proven results.

Let's face it: A technology upgrade may only be one thing you're working on ... *this week*. To help save you valuable time and effort, we designed our Optimised Upgrade to be as fast and as easy as possible. For example, the Optimised Upgrade is offered in a 32-hour delivery time frame, so the entire scope of work can be completed in as little as one week.

Our Optimisation consultants dig deep to uncover the insights and data we need and present you with actionable decision-making information. We start with a thorough review of your current Kronos solution and go through a comprehensive, step-by-step checklist to identify key opportunities to optimise your configuration and business processes. Our methodology helps ensure you don't inadvertently transfer inefficient business processes to your new configuration, and it helps us set realistic goals for the upgrade process.

### Simple but extremely effective. The following is a typical methodology for our Optimised Upgrade:

1. Conduct in-depth phone interviews with key stakeholders to explain the process, uncover potential obstacles to success, and give the opportunity for input.
2. Review the existing workforce management configuration, including key considerations such as exception rules, rounding rules, meal break rules, global system settings, and more.
3. Interpret labour data after examining data such as exceptions, manually added punches, edited punches, historical edits, sign-offs, cancelled meal deductions, and more.
4. Present findings and recommendations in a highly interactive workshop where actionable strategies and upgrade tactics are outlined and agreed to.

The Optimised Upgrade plan contains other considerations, such as process-change recommendations or additional functionality you can deploy — all to help you get the most out of your upgrade effort and derive maximum business value.

### Take full advantage of your workforce management solution

Throughout the lifecycle of your Kronos solution, we are committed to delivering the experience you expect. With the Kronos Optimised Upgrade, we re-evaluate your Kronos solution and make sure it is still meeting your requirements — so you can accomplish your business goals.

We evaluate your current state, identify opportunities for improvement, and make recommendations for optimising the effectiveness of your technology, users, and processes. The end result? Our Optimised Upgrade helps you work smarter and squeeze maximum value out of your Kronos investment — another way that we're proving workforce management doesn't have to be so hard.



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